

unclassified
B463-1

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

SE Division Relocation to the NHB

STAT

FROM:

C/NBPO/OL
 1J45 HQ

EXTENSION

NO.

OL 2025-87

STAT

DATE

17 Mar 87

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

RECEIVED

FORWARDED

1. *7* C/FMD/OL
 3E14 HQ

2.

DD/L

3.

D/OL

STAT

STAT

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This memo advises SE of our process to adjudicate problems with the NHB layouts. Construction will proceed as currently designed.

17 March 1987

MEMORANDUM FOR: Chief, Soviet/East European Division

FROM: John M. Ray
Director of Logistics

SUBJECT: SE Division Relocation to the New Headquarters Building

REFERENCE: Memo for D/OL fm C/SE, undtd, Same Subject

1. The referent and several meetings between representatives from OL and SE, the latest of which took place on 6 March 1987, have identified a number of additional requirements for space allocated to you in the New Headquarters Building (NHB). We appreciate that you, as well as a number of other components, will have problems fitting into your NHB space with its current configuration. And, some components may require additional space. Unfortunately, we cannot make design changes at this stage in the construction project without jeopardizing our ability to meet critical completion dates. However, we are prepared to make essential changes after the current contractor has completed his work and before a component moves in. Essential changes are those which are required to provide all employees included in the move with adequate work space or which are required to meet security requirements.

2. In this regard, we have initiated a revalidation program for all NHB space. The Facilities Management Division, OL, will contact SE Division in the near future to review your requirements, to determine what action must be taken to meet your requirements, and to determine the timing of these changes. I am sure that you can appreciate that the decisions cannot be made in a vacuum. Rather, they must be made in conjunction with our review of problems brought to our attention by other NHB-designated components.

25X1 3. We appreciate the attention that your staff has given to this matter. By surfacing problems early, we will have a better opportunity to resolve them. Clearly, there will need to be more frequent interface between our staffs before your move to the NHB. My focal point for this important coordination will be [redacted] Deputy Chief, Facilities Management Division, OL.

U John M. Ray

25X1 25A1 OL/NBPO [redacted]:17Mar87

Orig - Adse

- 1 - OL/NBPO Subject
- 1 - OL/NBPO Chrono
- 1 - OL Files
- 1 - D/L Chrono

OL 2025-87

SECRET

